

**College of Menominee Nation  
L& S Dean's Report**

**Month/Year    Annual Report 2011- 2012  
NAME of Department: Education Department**

**SUCSESSES: TEACHING**

Semester One

Course Loads-Program-18 classes/45 credit/126 students; General Ed-7 classes/13 credits/75 students;  
Alternate Delivery-1 (HUD237 Observation and Interpretation)

Semester Two

Course Loads-Program-15 classes/53 credit/184 students; General Ed-7 classes/16 credits/60 students;  
Alternate Delivery-3 (EDU295 CMN Portfolio Seminar; Alternate Delivery-2 for TE EDU305 and 310)

**SUCSESSES: PROGRAM**

1. Bachelor Graduates 2010-11 – All 6 graduates employed (4 at Head Start, 1 at KPS, 1 at CMN);  
STEEP results -- 3 students with AAs degree in biological science and 1 mathematics; 2 Head Start students  
with a math/science minor  
Bachelor Graduates 2011-12 – one with AAS in mathematics; one with math/science minor
2. Faculty Changes
  - a. Retirement -- Dr. Jerilyn Grignon, Sr. Stephanie Spence
  - b. New Field Coordinator – Kelli Chelberg
  - c.
3. DPI Reports

Request for Approval -- October 28, 2011  
Submission for Licensure – May 16, 2012  
Evidence Based Decision Making—May 16, 2012  
Advisory Board Presentation of Evidence Based Decision Making – May 25, 2012  
Response to IPRC, Graduate/Employer Surveys, Portfolio Assessment

Title 2 – Title 2 Report to ETS – November, 2012  
Title 2 Report Confirmation – January, 2012  
Title 2 IPRC Report – April 30, 2012

DPI Liaison Visit 5/30 (ALL, SE, DP)  
DPI Refinements submitted 6/7/12
4. Data Analysis

CMN Institutional Research Office Data – September to November with Empower corrections  
TE Data Retreat

  - i. Preview of Requirements -- August, 2011 In-service,
  - ii. Analysis of Results (IPRC, Follow-Up Survey, Portfolio Assessment), May 4, 2012
  - iii. Action Plan Progress
  - iv. Website structure and elements
5. Program Activities
  - a. Teacher Education Admissions/Interviews in August n=5; Interviews/New Admissions for 2<sup>nd</sup>  
semester n=4; applications/Orientation for fall Student Teaching n=4; anticipated for Student  
Teaching in spring n=7

- b. **Recruitment** – Head Start grant funds 30 to 35 students each semester, those Head Start employees need to comply with HS requirements – obtaining an AAS and/or a BS degrees by 2013; the STEEP grant funds 20 students each semester; the Pre Service Teacher Association(PSTA) works with the local high school to connect high school students with college students, they receive d the newsletter, participated in EDU315 Cultural Images class and the PSTA Retirement Dinner in addition to attending the CMN Fall Festival and Career Fair; three PSTA members volunteered for Junior Achievement working in middle school and elementary classrooms; new CMN recruiter oriented to program (8/12) who distributes TE Admission packets, brochures/TE advertising cards to prospective students, coordinates career fairs, and provides campus tours to high school groups; TE faculty participate in CMN sponsored Fall Festival and Career Day for high school students annually.
- c. **Advising** -- Registrations/Admissions/Credit Evaluations/Advising coordinated with Student Services 8/11, 9/11, Student Services advisor meets with TE at monthly Department meetings to tend to add/drops, confirming student progress and persistence, informing TE Department of upcoming changes in forms, progression of Admissions to TE, confirming student coursework for Student Teaching, finalizing graduation lists etc.; TE junior-senior advisors transitioned – Dr. Grignon's transfer students to Dr Waukau-Villagomez, STEEP students to Alpha Creapeau, Cyndi Pyatskowitz and Dr Waukau-Villagomez for Head Start. Since TE begins to become academically acquainted with non-Head Start/STEEP students, faculty who teach Early Childhood emphasis coursework relay information to all TE students as many non-grant students do not voluntarily attend August orientations; and since many students are part-time (50% average 9 credits), TE and Student Services have access to a 2 year/4 semester chart of TE courses offered so each student and advisor can plan ahead; TE advisors keep abreast of students and check GPA, progression in program of study and all TE faculty issue academic and behavioral alerts when necessary.
- d. **Field Experience**  
**August**-Collected course assignments/setting schedules for field placements  
**September**-Coordinated/documented 47 placements for methods classes  
**October**- Follow-up on 47 field placements for methods courses, visited Bonduel principal, new cooperating teacher at Holy Family in Green Bay  
**November**-Collecting documentation placements-methods courses, completing revisions to Student Handbook, placements finalized for 2 student teachers,  
**January**-Mentoring new Student Teacher coordinator  
**February**-Completing revisions to Student Handbook, training cooperating teachers for Student Teaching 2<sup>nd</sup> semester (2<sup>nd</sup> placements), Orientation for Admission to Student Teaching, Updating cooperating teacher database, interviewing students returning to BS program, mentoring Student Teacher coordinator for fall  
**March**-Need petition for one student to forego EDU100/295  
**April**-Review Prospective Student Teacher candidates  
**May**-Policy handbook revision; All field experience Excel documents updated; All cooperating teachers' letters of thanks and \$10 gift cards sent, Principals thanked and gift cards sent; Placement for Fall student teachers completed, letters to student teachers/cooperating teachers sent with orientation date.
- e. **Educational Resource Library (ERL)** -- part-time library coordinator maintained inventory of materials/supplies/new items and refining check out system 8/11; student use from August through October -- student n=98, faculty n=16, others n=11; position incorporated in regular library services 1/12; January to March (REVISED) -- student n=59, faculty n=10, others=8.

- f. **Orientations** -- Student Orientation during CMN Freshman Orientation n=4 8/11; Adjunct n=4 8/11; CDA Admission 8/12, STEEP 10/03,21/11; SLO Parent Orientation 12/06/11; new ISS hire 1/12, new TE Admissions 2/12, Orientation for Admission to Student Teaching 3/5
- g. **PPST/PRAXIS** -- from CMN Institutional Support Services (ISS)  
Promotions/scheduling/tutoring and follow-up for Head Start students 8/12; tracking practice sessions, schedules of testing dates/pass rates 9/12, interruption of support services 10/11; screened candidates for ISS position, English faculty held special writing session/feedback for 10 of 18 possible students 11/11; new ISS hire 1/12; created services for students preparing/registering for tests 2/12; researched/prepared/coordinated study sessions, prepared PPT presentation for recruitment in classes (EDU250, EDU315), coordinated registration, supervised 3 trips to UW—Stevens Point test site, met regarding policy on PPST procedures, ordered/received/implementing use of 4 lap top computers, practicing on AceReader 3/12: RESULTS 2 passed math/writing, 1 passed reading/writing; supervised 18 practice tutorials, coordinated registrations for May, organized WEBINAIR for PLATO PRAXIS tutorials, met with Dr. Grignon on reporting protocols 4/12; PPST practice n=46 (one in Green Bay); 1 registered for June; 1 passed PRAXIS II, spent 6 hours with 3 students for writing; supervised 5 students on AceReader; recruited 20 students in 2 EDU classes, created a newsletter sent to students n=54, set up Plato web class n=33, 2 students took practice disks home, made flash cards, updated Empower for passes; participated in PSTA Celebration, Graduate Presentations, and Plato webinar with other ISS staff, one more PRAXIS II pass 5/12.
- h. Created revised Course Outline sample (EDU256) and syllabus with new standards for fall class (EDU256 and EDU310).  
All TE Course Outline need signatory page to be approved for new standards;
- i. Advisory Board meetings scheduled held in December, February, April, and May

## **SUCSESSES: GRANT ACTIVITIES**

### **a. CDA**

Planning for orientation 9/12, 5 individual meetings 9/12; CDA Head Start progress reports sent to Head Start for HS Staff Qualifications standards 9/12; Registration for CDA student in AAS—11/11; Promotions--10 of 16; 6 licensures, last completions 4/12; Contracts CDA staff (i-Pads)

### **b. Head Start (HS)**

Monitor grant changes 8/11; On-site Visit Preparation 9/11; track courses of HS students by semester 9/11, monitor/implement/report grant activities 9/11; scan minutes/agenda for Head Start monitor 10/11, prepare quarterly report 10/1, prepare contracts for HS students for summer course 3/12

### **c. STEEP**

Technology Institute Smart Board Training (14 cooperating teachers, 15 pre-service students, 6 faculty, 1 staff 8/11, prepared for on-site visit 9/12, Admissions data 9/12, mentored new STEEP faculty 10/11-5/12, orientation-3 new students 10/12, student survey completed 10/12, met 2 new recruits/completed interviews 11/12, processed student stipends 11/11, 1/12, 2<sup>nd</sup> semester schedules planned 11/11; background checks/advising/registrations 1/12, Spring orientation 1/12; final budget plan 3/12, plan for Summer Institute “Red River Running” water quality project for students/cooperating teachers and faculty 3/12; 5 processing 5 new students for fall, one TE graduate (BS) with Associate’s degree in mathematics

### **d. Sacred Little Ones (SLO)**

Set Year One timeline, developed budget, developed/signed contracts, traveled to Denver, met with school partners and staff 8/11; completed sub-awards, completed quarterly report 9/11; KPS budget submitted 10/12; planned dinner/incentives for parent cohort n=30, signed family commitments,

researched/ordered curriculum/equipment, supplies for partner schools (Tribal School, Head Start, and Keshena Primary) 11/11; Orientation Dinner 12/11; SLO administrative meetings-KPS/HS, created material for lesson plans/review 1/12; created assignments in EDU201 to meet activities 2/12, coordinated CMN staff/faculty/partner staff with American Indian College Fund (AICF) program officer, presented feedback to project officer, set up field experiences in 4K classrooms for EDU201 to meet SLO requirements, conference call to Illavik in Canada 2/12; ordered materials/equipment/supplies for summer EDU315 Cultural Images class 3/12, collected annual report data ; traveled to Boston for TouchPoint Conference 4/12, Raccoon (Menominee trickster) suit arrived; attended mini-meetings with PI; reviewed/assessed/compiled lesson plans for cultural accuracy for summer course, lesson plan models being developed in DU308/Language Arts EDU315 for summer, developing budget for summer course; spend out budget/complete budget modifications for Yr 1 and 2; develop/receive approval for summer travel -- Yale Child Study n=3; Colorado Convene n=6; recruitment of summer participants from MTS, MIHS, KPS (CP); contracts for five SLO staff developed/approved for summer work); investigation and process defined for summer courses – EDU315 and EDU299; developed syllabus for EDU299 for Curriculum Committee

e. **Technology**

2 computer labs for non-classroom use and 2 laptop carts with 24 computers available for TE classrooms, faculty have i-Pads, i-Pads for CDA staff, 3 SmartBoards and software 9/11 installed on 3 teacher stations, teachers and students using Smartboards in classrooms 10/12, sport-play cameras for Institute participants 8/11, 3 video cameras/tripods, extension cords, adapters, and memory cards available for check out for students and faculty, i-Pods for new STEEP students, STEEP returned computers for reconfigurations from last year's STEEP students 8/12, laptops and i-Pods for 4 new STEEP 2/12; practice software installed for AceReader, PPST on PLATO, 4 scanners for student use

**CMN AND COMMUNITY MEETINGS ATTENDED:**

**CMN Meetings – Teacher Education Department** faculty meet regularly and participate in sub-committees of the Department Chairs, Faculty, ASL, Curriculum, AQIP

Dr. Grignon serves on the Menominee Tribal Enterprise Board and Forestry Committee, works with the USDA grant to create a place-based science curriculum model for 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup> grades  
 Alpha Creapeau serves on the Stockbridge-Munsee Education Board/ Tribal Conservation Committee  
 Cyndi Pyatskowitz conducts (with Early Childhood class) Annual Halloween event for school children

**PROFESSIONAL DEVELOPMENT:**

1. Sr. Stephanie Spence -- Art and Science of Teaching with Dr. Robert Marzano and Dr. Tony Frontier winter of 2011. Using information from this series of three two day workshops, Sr. Spence was able to guide the student teacher and cooperating teachers in the supervision of the student teachers.
2. Dr. Jerilyn Grignon, is one of 10 project investigators for POSOH grant, "Place-based Opportunities for Sustainable Outcomes and High-hopes." The project develops teacher/faculty skills for teaching bio-energy concepts using place-based, culturally-relevant, and student-centered pedagogical strategies with a cross-cultural community of professionals--public school teachers, researchers, industry and American Indian custodians of indigenous knowledge. Specific goals are to collaborate and contribute to bio-energy fields; and increase the number and diversity of students from rural and Tribal communities participating in internships in industry or university summer research programs, ultimately entering undergraduate science programs. This is a five year project.

3. Alpha Creapeau, who received a Mellon Faculty Development Fellowship in 2009 for research and an American Indian Graduate Center Fellowship also in 2009, is currently writing her dissertation for the doctoral program at North Central University. Her dissertation is entitled: American Indian Elders Experiences with Education: the Impact on Subsequent Generations.

On October 7, 2011, Alpha Creapeau gave a presentation on her dissertation, American Indian Elders Experiences with Education: the Impact on Subsequent Generations to the entire assembly of the Stockbridge Munsee History Conference and a workshop on Mohicans in professional baseball.

Alpha Creapeau serves as a member of Board of Education Committee for the Stockbridge-Munsee tribe, who recently updated Education Ordinance, Policy and Procedures Handbook and handled issues in reference to parents/staff concerns and Bowler School Board, Bowler interview committee for new hires

Alpha is a DPI Certified for Professional Development Plan Team

Alpha Creapeau attended the Institute of Higher Learning (IHE) Summer Institute, Stevens

4. R. Cyndi Pyatskowit was a featured presenter at International "Start" conferences representing the United States Department of Health and Human Services, Administration for Children and Families, Early Head Start in Seoul, South Korea, April 2009. She presented the research collected on the effectiveness of Early Head Start.

Cyndi is a DPI Certified for Professional Development Plan Team

Conferences: SLO Conference in Denver 8/11; TouchPoint Conference in Boston last fall; Institute of Higher Learning (IHE) Summer Institute, Stevens Point in May; fostered student attendance (n=6) at Milwaukee Reading conference; Head Start Conference at Wisconsin Dells (n=33).

R. Cyndi Pyatskowit, is the Principal Investigator and Project Director for an Early Childhood focused grant; Sacred Little Ones. The grant is funded by the Kellogg Foundation through the American Indian College Fund. The first year of the grant both Ms. Pyatskowit and Dr. Lauren Waukau Villagomez, Reading/Language Arts faculty, piloted the grant objectives. In the following three years Teacher Education faculty in all the upper division courses will infuse aspects of this cultural based project into each course. The project has three focuses: infusing Menominee Language and Culture into Pre-Kindergarten, Kindergarten, First and Second Grade classrooms in the Menominee community; developing student projects and activities in the upper division CMN Teacher Education courses to support project activities; and conducting research on the academic success of Early Childhood children, 4K to Second Grade students in the project and the impact the project had on children's parents. To have access to early childhood children on the Menominee Nation the project has three partners; Menominee Indian School District, Menominee Tribal School and Menominee Indian Head Start. To complete this research the joint CMN - Menominee Nation's Institutional Research Board needed to be informed of and approve research on Menominee children and their families. This was accomplished in the fall of 2011 and a parent meeting was held so each identified cohort parent could approve this research on their child as well. Implementation of the direct services of the project began in January 2012. Baseline data was collected and cultural materials and training have begun to be exchanged with the community partners.

5. On August 9 and 11, Dr. Lauren Waukau Villagomez gave a morning presentation to College of Menominee Nation faculty on using storytelling in the classroom; Dr. Lauren Waukau Villagomez wrote the forward for Paul Gobles' newest book, *The Man Who Dreamed of Elk-Dogs*.

Lauren is a DPI Certified for Professional Development Plan Team

Lauren attended the Institute of Higher Learning (IHE) Summer Institute, Stevens Point

Founding member of Menominee Reading Council

## **DIVISION GOALS:**

1. Schedule Data Retreats
2. Develop field experience placements by levels -- infant-4, PK-grade 2, 3-5 across courses requiring field experience to replace 2 levels during student teaching
3. Obtain Form for Approval of Course Outlines for all courses
4. Incorporate standards in all fall syllabi – GEO/PO, DPI Student Standards-Common Core/DPI 10 Teacher Standards/Literacy/NAEYC/ACEI/M
5. Prepare for Teacher Performance Assessments (TPA)
6. Complete STEEP Summer Institute; Complete SLO Summer-Cultural Images (EDU315/299)
7. Complete CMN Program Review 2012/2013

### **Suggested improvements to processes/procedures etc:**

Finalizing plans for creating 3 offices (adding walls) in main part of SD021

Updating faculty computers/room printer; laptops/cameras for students

Composing formal letter signed by the Dean re passing PPST before registration

Reviewing confidentiality agreement with TE staff (SE)

Finalizing teacher assignments for fall semester (SE)

d Improvements